



The following form is designed to help us to better litigate your custody case. This worksheet is designed for parents or non-parents involved in child custody litigation to establish a custody order (including as part of a divorce) or to modify a prior custody order.

Your answers will help determine whether we can assist with your case, and if we can, it will help reduce attorney fees by limiting the number of questions we need to ask in person. It is very important that you answer this worksheet **HONESTLY, ACCURATELY, and COMPLETELY.**

If you believe that a question does not apply to your case, please mark the question "N/A." If the answer to any question requires more space than has been provided on the form, please complete your answer on a separate sheet.

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### NOTICE OF CONFIDENTIALITY

THE INFORMATION IN THIS DOCUMENT IS SUBJECT TO THE ATTORNEY-CLIENT PRIVILEGE, AS PROVIDED IN THE TEXAS RULES OF EVIDENCE. HOWEVER, IF A PROFESSIONAL, INCLUDING AN ATTORNEY OR AN EMPLOYEE OF AN ATTORNEY, HAS CAUSE TO BELIEVE THAT A CHILD HAS BEEN ABUSED OR NEGLECTED OR MAY BE ABUSED OR NEGLECTED OR THAT A CHILD IS A VICTIM OF AN OFFENSE UNDER SECTION 21.11 OF THE TEXAS PENAL CODE, AND THE PROFESSIONAL HAS CAUSE TO BELIEVE THAT THE CHILD HAS BEEN ABUSED AS DEFINED BY SECTION 261.001 OR 261.401 OF THE TEXAS FAMILY CODE, THE PROFESSIONAL SHALL MAKE A REPORT NOT LATER THAN THE FORTY-EIGHTH HOUR AFTER THE HOUR THE PROFESSIONAL FIRST SUSPECTS THAT THE CHILD HAS BEEN OR MAY BE ABUSED OR NEGLECTED OR IS A VICTIM OF AN OFFENSE UNDER SECTION 21.11 OF THE TEXAS PENAL CODE. THE REPORT SHALL BE MADE TO THE APPROPRIATE AGENCY.

THE CONTENTS OF THIS DOCUMENT MAY CONSTITUTE ATTORNEY WORK PRODUCT, ARE CONFIDENTIAL, AND ARE NOT TO BE DISCLOSED TO THIRD PERSONS OTHER THAN THOSE TO WHOM DISCLOSURE IS MADE IN FURTHERANCE OF THE RENDITION OF PROFESSIONAL LEGAL SERVICES.

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**WARNING: DO NOT DISCUSS CUSTODY LITIGATION WITH CHILDREN. DO NOT SHOW THIS FORM TO THE CHILDREN OR REQUEST THEIR ASSISTANCE COMPLETING IT. DO NOT SPEAK NEGATIVELY OR DISPARAGINGLY ABOUT THE OTHER PARENT IN FRONT OF THE CHILDREN. SUCH BEHAVIOR IS FROWNED UPON BY COURTS AND MAY NEGATIVELY AFFECT THE OUTCOME OF YOUR CUSTODY CASE. ADDITIONALLY, NOTHING IN THIS FORM IS INTENDED TO BE LEGAL ADVICE AND NOTHING SHOULD BE TAKEN AS SUCH. COMPLETING THIS FORM OR SIMPLY SUBMITTING IT TO HUNT LAW FIRM DOES NOT CREATE AN ATTORNEY-CLIENT RELATIONSHIP.**

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**Privacy Policy Regarding Social Security Numbers:** Social Security numbers will be divulged only when necessary during the course and within the scope of our employment. The firm collects them from various sources, including income tax returns as well as the client. They are used to identify parties for a number of purposes, including determination of wages, preparation of orders to withhold wages for child support and reports filed with the state of Texas, and obtaining information about retirement benefits. Only employees of the firm who have a need to know will have access to this personal information. Every step is taken to protect the client's privacy. This information is kept secure within the office of the firm in file folders and file drawers, until the file information is retired and the file is removed to a locked, off-site storage facility. Client information will eventually be shredded.

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**EMAIL YOUR COMPLETED WORKSHEET TO [INFO@HUNTLAWTEXAS.COM](mailto:INFO@HUNTLAWTEXAS.COM).**

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# I. Prospective Client Information

**First Name**

**Middle Name**

**Last Name**

**How did you learn about the Hunt Law Firm, P.L.L.C.?**

**Your Relationship to the Child(ren)**

**Date of Birth**

**Social Security Number**

**Texas Driver License or State ID Number**

**Street Address**

**City**

**County**

**State**

**ZIP**

**Email**

**Phone Number**

**Who else lives in your household?**

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**Do you work outside the home?**

**YES (answer below)**

**NO**

**Company Name**

**Job Title**

**Company Street Address**

**Company City**

**Company  
State**

**Company ZIP**

**Company Telephone**

**Average Gross Monthly Income**

**Average Number of Hours  
Worked Per Week**

Length of Employment

Education / Training

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## II. Other Legal Parent Information

First Name

Middle Name

Last Name

Relationship to the Child(ren)

Date of Birth

Social Security Number

Texas Driver License or State ID Number

Street Address

City

State

ZIP

Email

Phone Number

Who else lives in the household?

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Does he or she currently have an attorney for this matter?

If YES, please provide the attorney's name (if known).

YES (see below)

NO

NOT SURE

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Does he or she work outside the home?

YES (answer below)

NO

NOT SURE

Company Name

Job Title

Company Street Address

Company City

Company  
State

Company ZIP

Company Telephone

Average Gross Monthly Income

Average Number of Hours  
Worked Per Week

Length of Employment

Education / Training

Do you speak regularly with the other legal parent?

YES

NO

If NO, when is the last time you have spoken  
with the other legal parent?

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### III. Other Party Information

Is the other parent (information above) the person who has custody or who is seeking custody?

YES (SKIP THIS SECTION AND DIRECTLY TO SECTION IV)

NO (answer below)

First Name

Middle Name

Last Name

Relationship to the Children

Date of Birth

Social Security Number

Texas Driver License or State ID Number

Street Address

City

State

ZIP

Email

Phone Number

Who else lives in the household?

.....  
**Does he or she work outside the home?**

**YES (answer below)**

**NO**

**NOT SURE**

**Company Name**

**Job Title**

**Company Street Address**

**Company City**

**Company  
State**

**Company ZIP**

**Company Telephone**

**Average Gross Monthly Income**

**Avg. Number of Hours  
Worked Per Week**

**Length of Employment**

**Education / Training**

.....  
**Does he or she currently have an attorney for this matter?**

**If YES, please provide the name (if known).**

**YES**

**NO**

**NOT SURE**

.....  
**Do you speak regularly with this person(s)?**

**If NO, when is the last time you have spoken with them?**

**YES**

**NO**

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## **IV. Child(ren) Information**

### **CHILD 1**

**First Name**

**Middle Name**

**Last Name**

**Date of Birth**

**Age**

**City, County, and State of Birth**

**Social Security Number**

**Where and with whom does this child primarily reside?**

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Child's Current School or Daycare

Grade Level

Does the child have a disability or special needs?

YES

NO

If any teacher, counselor or principal at the school may have information significant to your custody case, other than the standard information a school would normally maintain (such as attendance records and grades), please state the name of the person(s) with the information and give a brief description of the information.

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**CHILD 2**

First Name

Middle Name

Last Name

Date of Birth

Age

City, County, and State of Birth

Social Security Number

Where and with whom does this child primarily reside?

Child's Current School or Daycare

Grade Level

Does the child have a disability or special needs?

YES

NO

If any teacher, counselor or principal at the school may have information significant to your custody case, other than the standard information a school would normally maintain (such as attendance records and grades), please state the name of the person(s) with the information and give a brief description of the information.

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**CHILD 3**

First Name

Middle Name

Last Name

Date of Birth

Age

City, County, and State of Birth

Social Security Number

Where and with whom does this child primarily reside?

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Child's Current School or Daycare

Grade  
Level

Does the child have a disability  
or special needs?

YES

NO

If any teacher, counselor or principal at the school may have information significant to your custody case, other than the standard information a school would normally maintain (such as attendance records and grades), please state the name of the person(s) with the information and give a brief description of the information.

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## V. Step Parent Information

Are you currently married to a person who is *not* the parent of one or more of your child(ren)?

YES (answer below)

NO

First Name

Last Name

Number of Years Married

Does your current spouse have any children from a prior relationship?

YES

NO

If YES, list the name, age, date of birth, and primary residence of *other* children to whom YOU or your CURRENT SPOUSE owe a duty of support.

Full Name

Age

Date of Birth

Primary Residence

Full Name

Age

Date of Birth

Primary Residence

Full Name

Age

Date of Birth

Primary Residence

Is your spouse ordered to pay child support?

If YES, how much every month?

YES

NO

NOT SURE