

Child Protective Services (CPS) Worksheet



HUNT LAW FIRM, P.L.L.C.

The following form is designed to help us to better litigate your Child Protective Services (CPS) case.

Your answers will help determine whether we can assist with your case, and if we can, it will help reduce attorney fees by limiting the number of questions we need to ask in person. It is very important that you answer this worksheet **HONESTLY, ACCURATELY, and COMPLETELY.**

If you believe that a question does not apply to your case, please mark the question "N/A." If the answer to any question requires more space than has been provided on the form, please complete your answer on a separate sheet.

NOTICE OF CONFIDENTIALITY

THE INFORMATION IN THIS DOCUMENT IS SUBJECT TO THE ATTORNEY-CLIENT PRIVILEGE, AS PROVIDED IN THE TEXAS RULES OF EVIDENCE. HOWEVER, IF A PROFESSIONAL, INCLUDING AN ATTORNEY OR AN EMPLOYEE OF AN ATTORNEY, HAS CAUSE TO BELIEVE THAT A CHILD HAS BEEN ABUSED OR NEGLECTED OR MAY BE ABUSED OR NEGLECTED OR THAT A CHILD IS A VICTIM OF AN OFFENSE UNDER SECTION 21.11 OF THE TEXAS PENAL CODE, AND THE PROFESSIONAL HAS CAUSE TO BELIEVE THAT THE CHILD HAS BEEN ABUSED AS DEFINED BY SECTION 261.001 OR 261.401 OF THE TEXAS FAMILY CODE, THE PROFESSIONAL SHALL MAKE A REPORT NOT LATER THAN THE FORTY-EIGHTH HOUR AFTER THE HOUR THE PROFESSIONAL FIRST SUSPECTS THAT THE CHILD HAS BEEN OR MAY BE ABUSED OR NEGLECTED OR IS A VICTIM OF AN OFFENSE UNDER SECTION 21.11 OF THE TEXAS PENAL CODE. THE REPORT SHALL BE MADE TO THE APPROPRIATE AGENCY.

THE CONTENTS OF THIS DOCUMENT MAY CONSTITUTE ATTORNEY WORK PRODUCT, ARE CONFIDENTIAL, AND ARE NOT TO BE DISCLOSED TO THIRD PERSONS OTHER THAN THOSE TO WHOM DISCLOSURE IS MADE IN FURTHERANCE OF THE RENDITION OF PROFESSIONAL LEGAL SERVICES.

EMAIL YOUR COMPLETED WORKSHEET TO AHUNT@HUNTLAWTEXAS.COM.

I. Prospective Client Information

First Name

Middle Name

Last Name

How did you learn about the Hunt Law Firm, P.L.L.C.?

Your Relationship to the Child(ren)

Date of Birth

Texas Driver License or
State ID Number

Street Address

City **County** **State** **ZIP**

Email **Phone Number**

Who else lives in your household? **Are you married?**
YES
NO

Do you currently have an attorney for this matter? **If YES, please provide the name of your current or former attorney, as well as any details you believe may be helpful.**
YES **NO**

Do you work outside the home?
YES (answer below) **NO**

Company Name **Job Title**

Company Street Address

Company City **Company State** **Company ZIP**

Company Telephone **Average Gross Monthly Income** **Average Number of Hours Worked Per Week**

Length of Employment **Education / Training**

Do any court orders exist that award you conservatorship, access or visitation with the child(ren)?
YES **NO** **NOT SURE**

If YES, please summarize your court-ordered relationship to the children.

II. Other Legal Parent Information

First Name

Middle Name

Last Name

Relationship to the Child(ren)

Date of Birth

Texas Driver License or
State ID Number

Street Address

City

State

ZIP

Email

Phone Number

Who else lives in the household?

Are you and the other legal parent married?

YES

NO

If NO, are you in a romantic relationship?

YES

NO

Does he or she currently have an attorney for this or a different family law matter?

YES (see below)

NO

NOT SURE

If YES, please provide the attorney's name (if known).

Does he or she work outside the home?

YES (answer below)

NO

NOT SURE

Company Name

Job Title

Company Street Address

Company City

**Company
State**

Company ZIP

Company Telephone

Average Gross Monthly Income

**Average Number of Hours
Worked Per Week**

Length of Employment

Education / Training

.....
Do any court orders exist that award this person conservatorship, access or visitation with the child(ren)?

YES

NO

NOT SURE

If YES, please summarize this person's court-ordered relationship to the child(ren).

.....
Has a court previously found (a.k.a. adjudicated) the other parent to be the father or mother of the child(ren)? (this typically occurs after a DNA test)

YES

NO

NOT SURE

.....
Do you have other children that are not the subject of this CPS matter?

YES

NO

Does the other legal parent have children that are not the subject of this CPS matter?

YES

NO

NOT SURE

If YES, please provide names, ages, primary residences and any other details you think may be helpful.

.....
Do court orders exist that involve any of these children?

YES

NO

NOT SURE

If YES, explain (provide details including the cause number, county, court, judge, etc. if available).

III. Child(ren) Information

CHILD 1

First Name Middle Name Last Name

Date of Birth Age City, County, and State of Birth

Where and with whom does this child primarily reside?

Is the primary residence of the child listed above in compliance with a current court order?

YES NO NOT SURE N/A

Child's Current School or Daycare Grade Level Does the child have a disability or special needs?
YES NO

CHILD 2

First Name Middle Name Last Name

Date of Birth Age City, County, and State of Birth

Where and with whom does this child primarily reside?

Is the primary residence of the child listed above in compliance with a current court order?

YES NO NOT SURE N/A

Child's Current School or Daycare Grade Level Does the child have a disability or special needs?
YES NO

CHILD 3

First Name

Middle Name

Last Name

Date of Birth

Age

City, County, and State of Birth

Where and with whom does this child primarily reside?

Is the primary residence of the child listed above in compliance with a current court order?

YES

NO

NOT SURE

N/A

.....

Child's Current School or Daycare

**Grade
Level**

**Does the child have a disability
or special needs?**

YES

NO

Have you been contacted by Child Protective Services (CPS)?

If YES, when?

YES

NO

NOT SURE

.....

How can the Hunt Law Firm, P.L.L.C. help you?